

December 6, 2018

San Pasqual Band

Subject: Program Year 2019 LIHEAP Funding

Attention: LIHEAP Coordinator

This letter shall serve as notice that the Northern California Indian Development Council, Inc., (NCIDC) has received a final Grant Award from the United States Department of Health and Human Services, Division of Energy Assistance to administer Low Income Home Energy Assistance Program (LIHEAP) services to your membership.

The FY'19 allocation for the **San Pasqual Band** is **\$11,913.70**. This funding is to provide assistance to low-income households in meeting their home energy costs particularly those with the lowest incomes and highest energy needs. The **San Pasqual Band** will identify and prioritize tribal members giving highest priority to the elderly, disabled and families with young children. The benefit per household is up to a maximum of \$600.00 per Fiscal Year.

The LIHEAP fiscal year is **October 1, 2018 through September 30, 2019**.

The NCIDC is asking each tribe to assist their tribal members in completing the LIHEAP forms and providing the information required to assure eligibility for program services.

This packet contains the following instructional information and forms:

- **NCIDC LIHEAP Policies and Procedures**
- **LIHEAP Benefit Matrix**
- **LIHEAP Intake Forms**
- **LIHEAP Responsibility Statement**
- **Sample Firewood Delivery Invoice**
- **Benefit Matrix Sample Resolution**

If you have any questions please do not hesitate to contact Greg Gehr or Alisha Johnson (707) 445-8451 or 1-800-566-2381.

Sincerely,

Alisha Johnson

LIHEAP Coordinator