



**San Pasqual Band of Mission Indians
Position Vacancy**

Position Title: Tribal Police Officer, Domestic Violence Program	Posting Date: November 23, 2020
Position Reports to: Police Chief and Director of the Tribal Domestic Violence Program	Employment Category: Full-time
Department: Tribal Police	Internal Closing Date: November 27, 2020

Position Summary

This position is for a Tribal Police Officer to fill a U.S. Dept of Justice, grant funded position for domestic violence investigations and prevention. The position to be filled will have the officer cross sworn through U.S. Dept. of the Interior, Bureau of Indians Affairs with a Special Law Enforcement Commission.

Under the general supervision of the Chief of the Tribal Police Department and direct supervision of the Director of the Domestic Violence program, performs a variety of administrative and professional work in assuring compliance with Tribal, State and Federal Law, specifically as they pertain to domestic violence and related crimes. This position requires the officer to be cross sworn with the Bureau of Indian Affairs. The person in this position will interact with other law enforcement agencies, including the District Attorney's Office and DV advocacy groups.

Principal Duties and Responsibilities

- Enforce ordinances and resolutions of the San Pasqual Band of Mission Indians Tribal Government, California state laws, and Code of Federal Regulations in general and specially pertaining to Domestic Violence and related crimes.
- Conduct criminal investigations relating to Domestic Violence incidents and alleged violations of ordinances and resolutions of the San Pasqual Band of Mission Indians Tribal Government.
- Serve legal papers as requested by Tribal Court, State Court or Federal Court or Tribal Council.
- Complete reports for all incidents that occur and prepare appropriate documentation for the District Attorneys' Office.
- Report individuals in violation of ordinances and resolutions to the General Council.
- Perform discretionary and sometimes policymaking functions as a Tribal Official in performing the above listed and "to be assigned" responsibilities.
- Maintain the security and safety on and in the surrounding areas of the San Pasqual Reservation.
- Write reports and comprehend written instructions.
- Use tact and diplomacy when encountering the public.
- Stand for long periods of time.
- Adhere to verbal instructions.
- Responsible for the proper execution of assigned duties.
- Other duties as assigned.

Note: Nothing in this job description restricts management's right to assign or reassign duties and responsibilities for this position at any time.

Qualifications & Skills

REQUIRED EDUCATION / CERTIFICATIONS:

- High School Diploma or GED
- Valid CA. Driver's License and insurable with our underwriter
- Current American Red Cross First Aid/ CPR certification
- Completion of either a California P.O.S.T. certified basic academy (Out-of-state P.O.S.T. Certificates acceptable) or the National Indian Police Academy.
- Must be able to pass a National Security Position (SF86) background investigation and drug testing

EXPERIENCE / QUALIFICATIONS / SKILLS

- Minimum of two years of law enforcement experience, military or Tribal Public Safety experience required
- Knowledge of Public Law 280 and relevant Federal laws
- Knowledge of Domestic Violence and related crimes

Individuals who are interested in the above position should complete an application online at <http://www.sanpasqualbandofmissionindians.org/employment> and e-mail it to hr@sanpasqualtribe.org or complete an application in person at 16400 Kumeyaay Way, Valley Center, CA 92082.

In accordance with the Policies and Procedures, San Pasqual Band of Mission Indians will at all times and for all positions give hiring, transfers and promotional preferences to qualified applicants in the following order: 1. San Pasqual Band of Mission Indians Members. 2. First generation Lineal Descendant or the legal spouse of an enrolled Tribal Member who contributes to the household 3. San Pasqual Band of Mission Indians Lineal descendants. 4. Other American Indians. 5. All Others.
